

COWES TOWN COUNCIL

Minutes of the Projects Committee Meeting held in the Town Council Office, Northwood House, Cowes on Tuesday 12 February 2019 at 6.15pm

Present: Councillors Taylor (Chair), Adams, Brown, Bustin, Fuller, Peacey-Wilcox and Reynolds

In attendance: Councillor Wardrop (non-voting); Kate Gibbs (Assistant Town Clerk)

242. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Nicholson.

243. DECLARATIONS OF INTEREST

- a) No declarations of interests were received.
- b) No written requests for dispensation were received.

244. MINUTES OF THE PREVIOUS MEETING

The Minutes of the Projects Committee meeting held on 15 January 2019 be taken as read, approved as a correct record and signed by the Chairman.

245. UPDATE ON EXISTING PROJECTS

a) **The Cut**

Martin Hayles has submitted a revised planning application to the IW Council on behalf of the Town Council for the revised enhancement project at The Cut. He has asked Island Roads if the scheme can be brought forward as their final programme for the end of 2019/start of 2020 has not been finalised. Island Roads have requested further details on the project which Martin will prepare and forward to them before a final cost for the enhancements is offered.

Councillor Taylor met with Chris Dobson on 23 January 2019 to further develop the new mural design. Chris will produce a second draft for Councillors' consideration. A draft risk assessment has been produced for the painting of the mural.

Councillors discussed potential uses for The Cut area following completion of the enhancement project.

b) **Tree Planting and appreciation / Community Orchard**

The IW Council will advise if there is a suitable location for the Town Council to site a community orchard at Northwood Recreation Ground. An objection from a resident against the planting of a community orchard at the Recreation Ground was discussed and will be considered further if a suitable site is identified.

c) **Activities to promote Cowes Town Council**

The Town Council gives its support to a number of the local activities and Councillors felt our assistance could be better promoted and where possible our logo should be used to raise awareness of our contributions.

ACTION: The Mayor will promote the Town Council's contribution towards the new fencing at the tennis courts at Northwood Park in the next Newsletter.

- d) **Resident and Visitor Parking Matters**
Parking issues are to be considered by the newly established Parking Strategy Working Group and will be removed from the Projects Committee agenda.
Northwood House Charitable Trust Co. Ltd. (NHCTCL) has very kindly agreed to donate four parking bays on a three month trial basis for use by people attending appointments at Southampton General Hospital or associated NHS Trusts on provision of appointment proof, conditional on Cowes Town Council providing the administration; NHCTCL will provide appropriate tickets. This offer will not be available during Cowes Week when all places are required. It was
RECOMMENDED: That Cowes Town Council agrees to the administration of four NHCTCL parking bays donated for the use of patients with hospital appointments at Southampton General Hospital or associated mainland NHS Trusts on a three month trial basis.
ACTION: Subject to approval of the above recommendation, and with the agreement of NHCTCL, a press release will be issued to the Press and local Hospitals to promote the three month trial.
- e) **Cowes as a pesticide free town**
The Chairman introduced a Glyphosate-free product for removing weeds. Consideration was given to the Town Council piloting a six month trial of a Glyphosate-free product on a suitable area in the town.
ACTION: The Chairman of the Projects Committee will liaise with the supplier of the Glyphosate-free product to discuss piloting it on a six month trial.
- f) **Mornington Woods Management Plan / Mornington Road Car Park**
There has been no update on the progress of the Management Plan and a further meeting regarding the future management of Mornington Woods will be set up between all interested parties to further this project.
ACTION: The Assistant Town Clerk will set up a meeting with interested parties.
- g) **Updating the Town Maps**
An informal meeting was held on 31 January 2019 to further discuss updating the town map. The manufacturers of the display cases have provided instructions on the removal of the current maps. Design costs are being sought for a new town map.
ACTION: Councillor Adams will endeavour to access the current display case contents.
- h) **High Street Bollards and Cycling**
Island Roads have produced an A5 flyer which has been approved by Hampshire Constabulary, Island Roads, the IW Council and Cowes Business Association, which will raise awareness of the current restrictions for vehicle drivers and cyclists in the High Street. The flyer will be promoted in the Town Council's newsletter and on its website; Councillors will arrange to hand out flyers at entry points to the High Street and will ask Speedwatch for their assistance.
ACTIONS:
1. The flyer will be promoted via the next newsletter and website.
2. The Assistant Town Clerk will contact Speedwatch to request their participation in promoting the flyer.

246. NEW PROJECTS

a) **Recreational Path at Northwood Recreation Ground**

The Town Council has been approached regarding the creation of a recreational path around the perimeter of the main field at Northwood Recreation Ground. An initial meeting will be held with a small group of Councillors to discuss the concept.

Councillor Wardrop left the meeting at 7.10pm

247. MAINTENANCE ISSUES WITH EXISTING PROJECTS

a) **Street Furniture**

The Assistant Town Clerk has undertaken a condition survey of the Town Council's assets which has identified that some assets require decorating. Quotations are being sought.

b) **Northwood Recreation Ground**

Fencing repairs are due to be undertaken at the MUGA. A quotation is awaited to repair a section of rust on one of the skate park ramps. Repairs to the tarmac at the foot of the skate ramps are being investigated.

248. ITEMS FOR INCLUSION ON FUTURE AGENDAS

- Flood Plan

The proceedings terminated at 7.15pm.

CHAIRMAN