

COWES TOWN COUNCIL

Minutes of the Finance, Acquisitions & Staffing Committee Meeting held in the Town Council Office, Northwood House, Cowes on Tuesday 26 February 2019 at 6.15pm.

Present: Councillors Bustin, Fuller, Jones, Peacey-Wilcox & Wardrop.

In attendance: Councillor Hammond (non-voting); Debbie Faulkner, Town Clerk.

Following the resignation of the Chairman, Councillor Peacey-Wilcox was elected Chairman for the duration of the meeting.

370 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Oliver.

371 DECLARATIONS OF INTEREST

Councillor Peacey-Wilcox declared a non-pecuniary interest in Minute No. 373 as a former Committee member of the Isle of Wight Armed Forces Day Committee 2019.

372 MINUTES

The Minutes of the Finance, Acquisitions & Staffing Committee meeting held on 29 January 2019 be taken as read, approved as a correct record and signed by the Chairman.

373 APPLICATION FOR GRANT

The Town Clerk reported that £5,534 remained in the budget for 'Grants, Events & Good Causes'. The Town Council has been asked to consider the following application for grant:

- (i) Isle of Wight Armed Forces Day Committee 2019 – Whole day event – 22 June 2019 – amount at the discretion of the Town Council.

After a full discussion about the application it was:

RECOMMENDED

That a grant be made to Isle of Wight Armed Forces Day Committee 2019 in the sum of £350.

374 QUOTATION FOR THE CLEANING OF THE COMMEMORATIVE PLAQUES AT THE BANDSTAND AND FRANCKI PLACE

Councillors were asked to consider a quotation from Contractor A for the annual cleaning of the 12 plaques at The Bandstand and Francki Place; the quotation being £430. As the quote is less than the price of the former contractor, and no other contractors have submitted a quotation, it was:

RECOMMENDED

That the contract for the annual cleaning of the 12 plaques at The Bandstand and Francki Place be awarded to Contractor A for the annual sum of £430, under the budget heading 'Street Furniture Maintenance'.

375 ASSISTANT TOWN CLERK'S REGISTRATION FOR CiLCA

The Assistant Town Clerk needs to register for CiLCA (Certificate in Local Council Administration) in order that her portfolio can be assessed prior to receiving her qualification; the registration fee is £350. It was:

RECOMMENDED

That Cowes Town Council funds the cost of the CiLCA registration fee in the sum of £350, from the budget heading 'Admin Contingency'.

376 STAFFING

There were no other staffing matters raised by Councillors or Clerks.

377 HEALTH AND SAFETY

Councillors questioned whether the Clerks are covered by Employers Liability Insurance whilst going out and about on Town Council business. The Town Clerk advised Councillors that the Clerks are covered by Employers Liability Insurance, the limit of liability being no less than £5,000,000.

378 ITEMS FOR INCLUSION ON FUTURE AGENDAS

There were no items raised for inclusion on future agendas.

The proceedings terminated at 6.37pm.

CHAIRMAN