

## COWES TOWN COUNCIL

Minutes of the Projects Committee Meeting held in the Town Council Office, Northwood House, Cowes on Thursday 5 January 2017 at 6.15pm

**Present:** Councillors Nicholson (Chair), Banks, McNeill, Spalding and Taylor

**In attendance:** Martin Hayles (Architect), Kate Gibbs (Assistant Town Clerk), Debbie Faulkner (Town Clerk)

### 96. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bartrum, Brown and Jones.

### 97. DECLARATIONS OF INTEREST

No declarations of interest were received.

### 98. MINUTES OF THE PREVIOUS MEETING

The minutes of the Projects Committee meeting held on 7 December 2016 were taken as read, approved as a correct record and signed by the Chairman.

### 99. TENDERS FOR PROPOSED WORKS AT THE CUT

The Chairman welcomed Martin Hayles to the meeting.

Councillors had been disappointed that only two tenders had been received for the regeneration works at The Cut. Martin advised Councillors that the decision to undertake the works out of season, with completion by 7 April 2017, may have had an impact on companies being able to meet the tender return date or the deadline for completion of the works.

Councillors felt the price of the submitted tenders were higher than they had anticipated. Martin explained that for pedestrians to be allowed access through The Cut, throughout the works, contractors will have to meet the stringent CDM 2015 requirements regarding health and safety compliance. If The Cut can be closed off to pedestrians during the works then the cost will be lower and the works completed quicker. Access for deliveries and to part of the toilet block will be maintained throughout the works.

Councillor Banks questioned the use of tarmacadam for the surface rather than pavers. Martin advised that pavers will not take the weight of the vehicles which could use The Cut. If vehicles can be prohibited then pavers can be used, along with fixed bollards rather than the specified rise and fall bollards, which will also reduce the cost of the works. Councillors asked Martin to make enquiries to see if a prohibition of vehicles order can be made.

Councillors also wished to re-tender with two specifications: one to replace the existing pavers in the seating area, one to keep the existing pavers and if possible, subject to enquiries, to reduce the specification of the area of tarmacadam to pavers if vehicles can be prohibited.

All were in agreement to the start date for the works being delayed until September 2017, with tenders being sought from a wider spread of contractors in late February/early March 2017, with a return date of four weeks. This will enable contractors more time to get prices from suppliers.

Martin was thanked for attending the meeting and for his hard work and advice.

#### ACTIONS:

- 1) Martin Hayles will make enquiries with Island Roads and the Isle of Wight Council as to the feasibility of prohibiting vehicles from using The Cut.

- 2) Martin Hayles will provide details of his charges for the additional enquiries requested by the Town Council, amendments to the drawings and Schedule of Works and re-issuing tender documents to contractors.

The proceedings terminated at 6.53pm

**CHAIRMAN**