



Minutes of the meeting of the PROJECTS COMMITTEE held in the Town Council office, Northwood House, on Tuesday 9 February 2016 at 6.15pm.

Present: Councillors Nicholson (Chair), Banks, Brown, Corby, Jones and Spalding.

36 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bartrum and McNeill, who were both attending meetings as Cowes Town Council appointed representatives.

37 DECLARATIONS OF INTEREST

Councillor Banks declared a pecuniary interest in minute number 39b as his company has been awarded the contract for the shelter.

38 MINUTES OF PREVIOUS MEETINGS

The minutes of the previous meeting of 13 January 2016 were taken as read, approved as a correct record and signed by the Chairman.

39 UPDATE ON EXISTING PROJECTS

a) The Cut

At the Town Council meeting on Thursday, 4 February 2016, the resolution was passed to proceed to the Planning Permission stage subject to the inclusion of the electrical points. This decision will now be passed to the project manager engaged by the Town Council.

b) The Shelter on the Seafront

At the Town Council meeting on Thursday, 4 February 2016, the resolution was passed to award the contract to Company B, being G.J. Banks (IW) Limited, providing they can complete the work ahead of the summer season, and that funds are transferred from the ring fenced budget for the Outdoor Gym to complete the project. G.J. Banks (IW) Limited Company have been advised of the outcome and a response is awaited.

c) Repairs and Refurbishment of the crane and benches outside of the Harbour Office

There has been no progress on moving the crane due to the devastating fire in Medina Yard where the company employed kept all their tools. It was agreed:

ACTION: That the Assistant Town Clerk emails the company asking for a revised date to complete the work.

d) Repairs to Benzie's Clock

Councillor McNeill was unable to attend the meeting but sent a written update on his actions. He is hoping to meet with the owners of Benzie's on Wednesday 10 February. He will update councillors at the next meeting. Costs have been obtained by the Assistant Town clerk for a replacement drum clock which could be considered for another location in the town. The prices range from £1600 to £4500 plus delivery, installation and VAT.

e) Repairs of the Town Clock

The installation date for the new workings and clock hands is still not confirmed.

ACTION: The Assistant Town Clerk will contact the clock makers again asking for a confirmed installation date.

f) Additional Town Map

Councillor McNeill is still in discussion with Red Funnel regarding the possible installation of a Town Map board at the Red Jet terminal.

g) New Sign for the Skate Park

At the Town Council meeting on Thursday, 4 February 2016, the resolution was passed to purchase a new sign and backing board at a cost of £118.50 including installation plus VAT. The Assistant Town Clerk has advised the company and she will be told when the board has been installed.

h) Defibrillator Leaflet

As agreed at the last meeting, an article has been included in the Mayor's newsletter which will be delivered to every household in Cowes.

At the Town Council meeting on Thursday, 4 February 2016, the resolution was passed to provide a Community Defibrillator for Northwood House. The Assistant Town Clerk has spoken to the Directors of the Northwood House Charitable Trust Company Limited who have agreed for a Community use unit to be placed in the public area of the house. The Assistant Town Clerk has looked at prices for a unit which vary from £800 to £8,500 so a specification has been requested from the First Responders.

i) Bollards in the High Street

At the Town Council meeting on Thursday, 4 February 2016, the resolution was passed to contact the Isle of Wight Council to take over the operation of the bollards in the High Street which protect the pedestrianised zone. An email has been sent to both Island Roads and the Isle of Wight Council requesting that the Town Council replaces the existing bollards, adds an additional one by Henri Lloyd and takes over the operation of them. A meeting between the agencies and councillors has been offered. A response is awaited.

j) Drainage around the War Memorial, Northwood Park

Councillors Banks and Nicholson have looked at the site (from the lamppost to the dog waste bin which is an area of 33 metres) and taken some photos. They are suggesting drilling a bore hole with a "Dutch Augur" which will test if this will improve the drainage. This approach will have no cost to the council.

ACTION: Councillor Banks will supply a Dutch Augur and Councillor Nicholson will drill the hole.

k) The Patron's Lunch

The Assistant Town Clerk contacted Cowes Carnival who have offered to provide the necessary staff for the road closure for the Parade. They will liaise with Island Roads under the Carnival banner which means that there will be no cost to the council. Councillor Hammond will liaise with Councillor McNeill for the event.

ACTION: Councillors McNeill and Spalding have been appointed as Cowes Town Council Representatives for the Patron's Lunch committee, so the Assistant Town Clerk will advise the group of their contact details to ensure they are both invited to the next meeting.

40 POSSIBLE NEW PROJECTS

a) The Installation of the Cowes Deauville Twinning Association Plaque
Councillor Banks produced a written report for members regarding a plaque which was presented to the people of Cowes by the Mayor of Deauville to commemorate the 50th Anniversary of the Cowes Deauville Twinning Association. It was:

RECOMMENDED:

- 1. That Cowes Town Council agrees to mount the plaque in Cowes Parade's bandstand**
- 2. That Cowes Town Council agrees to liaise with Cowes Deauville Twinning Association as regards to format, wording and siting of the plaque on the bandstand.**
- 3. Following agreement of point 1, that Cowes Town Council make representation to the Isle of Wight Council for permission for siting.**
- 4. That Cowes own Council obtain costs for the manufacture and fitting of the plaque.**
- 5. Set aside a sum of £750.00 + VAT for the project.**

b) Town Maps for the summer season

For the summer of 2015, street maps of the Isle of Wight including Cowes were purchased Via the IW Chamber of Commerce. Councillors felt that additional maps should be Purchased and provided for this summer season.

ACTION: The Assistant Town Clerk will obtain a quotation from the same supplier for 2,000 maps for 2016.

41 MAINTENANCE OF STREET FURNITURE

Councillor Jones has been unable to conduct a condition survey of the street furniture due to the weather. It was suggested that a second councillor assists him so that both a written and photographic report can be produced.

ACTION: That Councillors Banks and Jones work together to produce a condition survey of all the street furniture in Cowes so that quotations for any necessary works, can be obtained for the street furniture that Cowes Town Council are still responsible for, and provide a condition report the a report to Island Roads for any street furniture that they are responsible for.

Meeting closed at 7.10 pm.

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Chairman