



Minutes of the meeting of the PROJECTS COMMITTEE held in the Committee Room, IW Community Club on Tuesday 28 July 2015 at 6.15pm.

**Present:** Councillors Nicholson (Chair) Banks, Corby, Jones and Spalding

**8 APOLOGIES FOR ABSENCE**

Councillor Brown gave apologies for absence.

**9 DECLARATIONS OF INTEREST**

There were no Declarations of Interest received.

**10 MINUTES OF PREVIOUS MEETINGS**

The minutes of the previous meeting of 16 June 2015 were taken as read, approved as a correct record and signed by the chairman.

**11 UPDATE ON EXISTING PROJECTS**

**a) The Cut**

Martin Hayles has been instructed that his terms of service are acceptable.

**b) Festive Street Lighting**

The original quotations from Blanchere have been broken down into hiring of the lights and installation. Although five local companies have been approached to provide a quotation for installation, to date only one has been received from F. W. Marsh. A sum of £15,000 was agreed by the Town Council to fund the project. It was agreed that:

**ACTION:** The Assistant Town Clerk is authorised to obtain alternative quotations for the supply of Festive Lighting with a view to ensuring that the project is kept within the agreed budget.

**c) The Shelter on the Seafront**

Martin Hayles has been engaged for the next phase of the work. The Legal Agreement had been circulated. It was:

**RECOMMENDED:**

**That the legal agreement is signed by the Town Mayor and the Town Clerk subject to any queries/discussions identified by Councillor Banks.**

**d) Repairs and Refurbishment of the crane and benches outside of the Harbour Office**

A handle for the crane has now been fabricated and WD40 has been applied to the rusty workings. Pledges of financial support have been received from both Red Funnel and the Cowes Waterfront Trust but nothing yet from Cowes Harbour Commission. It was agreed that:

**ACTION:** The Assistant Town Clerk contacts John Ferguson for his assistance with the crane.

**ACTION:** That the works are delayed until week beginning 14 September 2015.

**e) Repairs to the Town Clock**

One clock face has been removed and the Clock Keeper has ordered a Radio Controlled movement for it at a cost of approximately £10. Once received, he will install the new movement and then John Groves Limited will replace the clock face.

**RECOMMENDED: That a second radio controlled movement is purchased for the other clock face.**

ACTION: Councillor McNeill to check the situation with Benzie's clock.

**f) Replacement art work for the Interpretations Panels at Northwood Park**

The final art work needs to be signed off by the Assistant Town Clerk and Northwood House Charitable Trust. Once the panels are received, they will be installed in the Park and the new frame (for the stolen one) constructed by DMR Engineering.

**g) Litter outside Cowes Primary School**

The children in year 1 have been completing a topic this term entitled "Our Beautiful Island", which looked at the environment both across the Island and locally. Although Cowes Town Council installed an additional litter bin last year at the bottom of Blackberry Lane, there is still a litter problem. The children conducted a litter pick and sent letters to the Mayor asking for help with the problem. The children have designed some posters which could be put up on the school fence.

A site visit was made by six of the children, Councillor Fuller, the Assistant Town Clerk and the year 1 teacher to show where the litter problem was worse. One problem is the wooded area to the other side of the path which requires signage to show that it is not just waste ground. It was agreed that:

ACTION:

- 1) That Island Roads are contacted for the price of the largest litter bin that could be located at the top of Blackberry Lane by the school entrance.
- 2) That Cowes Primary and Cowes Enterprise College are asked to contribute to the cost of funding the litter bin.

**RECOMMENDED:**

- 1) That a joint Litter Pick is conducted with the school, parents and Town Councillors.
- 2) That a competition is held for the best poster which can be made into sticky signs and permanent metal signs which the Town Council funds.
- 3) That signage is placed on both school fences – along the perimeter and the Woodland area.

**h) Assisting NHCTCL in the return of painting from the IW Council.**

Tim from the NHCTCL advised that a successful meeting had taken place between the Trust and IW Council to allow some of the Artwork to be displayed at Northwood House. The Fowles paintings require extensive restoration work. Tim wished to thank the Town Council for their support and the Assistant Town Clerk for facilitating the meeting. They will now negotiate with the IW Council and will contact the Town Council if they require any further assistance. It was:

**RECOMMENDED: That Cowes Town Council considers funding the restoration of the Fowles paintings on condition that they are then displayed at Northwood House.**

## 12 NEW PROJECTS

**a) Fields in Trust membership**

Councillors were asked to consider a council subscription to the Fields in Trust. It was:

**RECOMMENDED: That the Town Council does not consider a membership of the Fields in Trust at this time as there are no public green spaces in Cowes being threatened so there is no benefit.**

**b) Signage to Bath Road shops**

An email has been received from a former shopkeeper regarding the lack of signage to the shops in Bath Road. Discussions mentioned the finger posts installed by the council some years ago, and the fact the state of the Three Crown site was preventing people venturing further down the High Street. This would only affect people arriving via the Red Jet, as coach visitors are dropped on the Parade and so would walk through Bath Road. It was agreed that:

ACTION: That the email is acknowledged and that although the contents have been noted, the person is thanked for their comments and advised of the council decision, that no further action is required at this time.

**RECOMMENDED: That no additional signage is considered at this time.**

**c) Updating the Mayoral Board**

The Mayoral Board has not been updated since 2005, and needs a professional sign writer to complete the work. It was:

**RECOMMENDED:**

**1) That the Assistant Town Clerk is authorised to instruct a sign writer to update the Mayoral board to a value of £300.00**

**2) That the Assistant Town Clerk is authorised to update the board for every new Mayor.**

ACTION: That the Northwood House Charitable Trust is approached for permission to site the completed Mayoral Board in the House.

**d) World War 2 Commemoration Seat.**

The council had been sent details of a World War 2 Commemoration Seat at a cost of £595.00 plus delivery and VAT. It is constructed of steel which is galvanised in 2 pack acrylic giving a lifetime guarantee. There is also available one to commemorate World War 1. It was suggested that one bench of each design could be purchased and placed either side of the War Memorial in Northwood Park, but as this is private property permission would be sought first before the purchase is considered.

ACTION: That the Assistant Town Clerk contacts Northwood House Charitable Trust to request permission to site the commemoration benches either side of the War Memorial and that they pay to relocate the existing bench within the grounds of the park.

Meeting closed at 7.30 pm.

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Chairman