



Minutes of the meeting held of the **NORTHWOOD RECREATION GROUND COMMITTEE** held in the Town Council Office, 13 Denmark Road, Cowes on Thursday 20<sup>th</sup> February 2014 at 6.15pm

**Present:** Cllr Hall (Chair)

Cllrs: Banks, Jones, Nicholson and Mr N Apsley (Resident)

**46 APOLOGIES FOR ABSENCE**

There were apologies for absence received from Cllr Brown

**47 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**48 MINUTES**

The minutes of the meeting held on 13<sup>th</sup> January 2014 may be taken as read, approved as a correct record and were signed by the chairman.

**49 UPDATE ON EXISTING PROJECTS**

**Skatepark**

- 1) A quotation for a new sign has been received by the Sign Company for £75 plus VAT.
- 2) The Assistant Town Clerk has not yet been able to provide a quotation for the cleaning of the signs.
- 3) Although three quotations have been sought for the repair to the tarmac at the bottom of the ramps, only one has been received from J.A. Dempsey at a cost of £475.00 plus VAT.

**RECOMMENDATION**

- 1) **That a new sign is purchased from the Sign Company at a cost of £75 plus VAT, and requesting that they also install it.**
- 2) **That "Dial a Wash" is contacted to provide a price to clean the signs and that if it is below £500 the Assistant Town Clerk can authorise the contract.**
- 3) **That J.A. Dempsey is contracted to repair the tarmac at a cost of £475 plus VAT**

**Playbuilder Park**

Isle of Wight Council has now provided pictures and samples of the surfacing to repair underneath the Zip Wire and around the Slide. Although the cost is greater than originally reported, the quality seems improved. After much discussion it was:

**RECOMMENDATION: That CTC provides £3,250 towards the cost of the repairs as previously agreed.**

**MUGA**

Permission has been obtained from the IW Council for the installation of the shelter, which can now be ordered from Broxap. Councillors chose a colour way of a green shelter with yellow seating. As the cost of the carriage is £970.00 plus VAT, an alternative is being sought. The cost of the installation has been obtained from Colin Newnham Services at £380.00.

Cycle Rack – several quotations have been sought from Broxap – 4 X £28 = £112, Barriers direct £92.20 and Cycle Storage for Less £92.20. Installation cost (on the tarmac between the two facilities) has been quoted at £75 per hoop. Some discussion took place regarding the location of the cycle rack and it was decided to

obtain permission from the IW Council for a bank of six hoops to be placed on a concrete base just outside the entrance to the Skate Park/MUGA.

**RECOMMENDATIONS:**

- 1) That the shelter is ordered from Broxap in the colour way of green and yellow
- 2) Once an alternative quotation for carriage has been received that the Assistant Town Clerk is authorised to contract with Steve Porter Transport if the cost is less than the £970 quoted by Broxap.
- 3) That Colin Newnham Services is contracted to install the shelter on the tarmac between the Skate Park and MUGA
- 4) That six cycle hoops are ordered from Broxap at a cost of £28 each plus VAT and carriage.
- 5) That permission is sought from the IW Council to install the hoops in the new location of outside the entrance of the Skate Park/MUGA
- 6) That Colin Newnham Services is contracted to install the hoops at a maximum cost of £75 per hoop plus VAT.

**Outdoor Gym**

Lightmains have been sent pictures and so has the local Kompan representative asking for their comments regarding the peeling paint. Councillors agreed that this is not acceptable and it needs to be repaired under warranty.

**ACTION: In view of the lack of response from Kompan, The Assistant Town Clerk should suggest the installation of a nylon sleeve over the bars.**

**Toilets**

Top Mops have been advised that CTC will not be renewing the contract for cleaning the toilet block and have subsequently offered a reduced quotation. This has not been accepted as the quality of the work was poor as well as the price.

The contract needs to be written for Mr R Williams to start cleaning/locking the toilets from 01/04/14. He has agreed to complete a DBS check, even though the Assistant Town Clerk was told that it is not required for this type of work.

The Assistant Town Clerk has requested a quotation for the continued supply of consumables from Top Mops but is still awaiting this. Discussions took place about possible suppliers for the consumables items (toilet rolls, liquid soap and cleaning products), and the opening times for the block. The new vandal proof toilet roll holder has not yet been installed by DMR Engineering.

The new store door has been ordered from John Groves builders.

**ACTIONS: The Assistant Town Clerk to contact DMR Engineering to ensure that the installation of the toilet roll holder is carried out quickly.**

**RECOMMENDATION:**

- 1) That the Assistant Town Clerk is authorised to purchase the consumables as required from Betapack.
- 2) That safety signs are purchased from "Stock Signs" advising the public when the block is being cleaned.
- 3) That the Assistant Town Clerk laminates signs advising members of the public when the block is closed due to vandalism.
- 4) That the toilets are open from 9am daily to 6pm in the winter and 9pm in the summer.

**50 UPDATE ON SEAT DEDICATIONS FOR THE NEW WOODEN BENCHES**

The Assistant Town Clerk has written to both Mrs Pearcey and Mrs Leigh who are both happy for benches to be dedicated to their husbands. Discussion also took place regarding the possible installation of a memorial bench (as requested by a resident), but it was decided that this would be discussed at the Town

Improvement meeting next week. Brass plaques need to be purchased and the quotation obtained for their installation which needs to be routed into the back of the seat so that the plaque is "set in".

**ACTION: The Assistant Town Clerk to obtain quotations for three brass plaques and the installation – the wording on the plaques is to be written by the Mayor.**

**51 UPDATE ON THE PROVISION OF ADDITIONAL DOUBLE YELLOW LINES AT THE ENTRANCE**

Mr Apsely provided an update advising that Island Roads will be discussing this at their next review which is due to be held between January and March. Mr Apsley will keep the council informed of any progress.

**52 POSSIBLE PROVISION OF AN OUTDOOR TABLE TENNIS TABLE**

Permission has been granted from the IW Council for the installation of an outdoor Table Tennis Table on the tarmac between the Skate Park and MUGA. Quotations have been sought from:-

Sovereign	£3431.78 plus VAT
Table Tennis tables	£2,345.00 including VAT
Caloo	£1,695.00

Much discussion took place as to the suitability of such a project at the Recreation Ground.

**RECOMMENDATION: That this project is not taken forward.**

**53 DATE OF NEXT MEETING**

It was agreed that the date of the next meeting will be in May after the annual meeting of the council.

**Meeting ended at 7.40pm.**

**CHAIRMAN**