



Minutes of the meeting held of the **TOWN IMPROVEMENTS COMMITTEE** held in the Town Council Office, 13 Denmark Road, Cowes on Monday 13th January 2014 at 7.15pm.

Present: - Councillor Brown (Chairman),
Councillors Banks, Cowan, Jones, Nicholson and Robinson

554 APOLOGIES FOR ABSENCE

Councillors Hall and Peacey-Wilcox

**555 MINUTES
RESOLVED**

That the minutes of the meeting held on 25 November 2013 may be taken as read, approved as a correct record and signed by the chairman.

556 DECLARATIONS OF INTEREST

There were no Declarations of Interest

557 MATERS ARISING FROM THE MINUTES

Cllr Banks updated councillors regarding the Horizon Plaque. The backing plate is now manufactured and it is ready for fitting. The Assistant Town Clerk has contacted the manufactures and requested that it is installed towards the end of March when the weather is better.

ACTION: Once a date for installation has been agreed, the Assistant Town Clerk will contact Lee Byrne (Conservation Officer) to give him the opportunity to oversee the installation if he wishes. Island Roads will also need notifying as their permission will be required for the DMR Lorry to park on the pavement during the installation.

Cllr Brown advised that Island Roads have refused permission for the "dog waste" bins signs to be displayed. They have offered a meeting to discuss replacing some of the waste bins with "dog waste" bins in areas where there is a lack of them. This will involve a cost to Cowes Town Council.

ACTION: Cllr Brown to arrange a meeting with Island Roads to discuss possible replacement of waste bins with dog waste bins and negotiate costs.

558 REMEMBRANCE ORCHARD

Cllr Banks provided a written report updating councillors of an Island wide project.

The Assistant Town Clerk has received a response from the Parks Officer from Isle of Wight stating there is no suitable site in Cowes that could be leased to Cowes Town Council for such a project. Cllrs are supportive of the project, but nor being landowners need to look at possible private sites including Northwood House Park.

ACTION: The Assistant Town Clerk to write a letter of support for the project but explaining that Cowes Town Council does not own any land, but are looking at other opportunities including private landowners to see if any land is available.

559 UPDATE ON THE COMPILATION OF AN ASSET REGISTER

Cllr Jones provided a written report showing a comprehensive list of the assets owned by Cowes Town Council and which ones would now be maintained by Island Roads as part of the PFI contract. The Town bunting needs to be added to the list. Cllr Jones has offered to complete a condition survey of all assets so a rolling maintenance programme can be established, where the Town Council still has the responsibility. Cllr Banks offered his assistance.

560 UPDATE ON THE IMPROVEMENTS TO THE WAR MEMORIAL IN NORTHWOOD PARK

Cllr Banks provided a written report on possible improvements to the War Memorial and surrounding area in Northwood Park, which included several action points:-

1. Determine with the Northwood House Charitable Trust Company Limited as to their proposals for enhancements about the war memorial and give consideration to the CTC's possible engagement with them.
2. Provide a schedule of refurbishments to the war memorial, obtain quotations for same and submit to a future meeting.
3. Determine as to whether grant funding is a viable option for the refurbishment works as in item 2.
4. Determine the timescale for any such refurbishment works having regards to the period of commemoration.
5. Determine whether the CTC should liaise with the official Island body which is coordinating those commemoration events over the period with regards to any works to the war memorial and/or that area about same.

After some discussion it was decided that:-

ACTIONS:

- 1 Cllr Banks to provide a schedule of the required works**
- 2 The Assistant Town Clerk can then obtains quotations for the works**
- 3 Once items 1 and 2 are complete, another meeting is arranged with the NHCTCL to discuss the way forward.**

561 TOWN COUNCIL'S INVOLVEMENT FOR THE WORLD WAR ONE COMMEMORATIONS

The Assistant Town Clerk had circulated details of a website set up by the Carisbrooke Castle Museum for the Commemoration of the Centenary of the First World War on the Isle of Wight. At last week's Town Council meeting this item was discussed and Cllr Hall has volunteered to attend a meeting later to determine any financial implications for Cowes Town Council this month and report back to the next full council meeting in February.

562 FINDINGS FROM THE RESIDENTS QUESTIONNAIRE

Cllr Banks provided a written report regarding the responses to date from the resident's questionnaire which was delivered with the winter edition of the newsletter. A very small number of responses have been received to date representing less than 2% of the households. Of those who have replied there were four favoured projects and four least voted for. Discussion centred on how much credence can be placed with such a small number of responses, although the top four projects may give a general indication.

563 POSSIBLE PROVISION OF OUTDOOR GYM EQUIPMENT

Cllr Brown provided a copy of the leaflet which she personally delivered to all homes bordering Mornington Green – this was a condition imposed by IW Council before they would grant permission to lease the site for such a project. To date only four responses have been received, of which one was very supportive.

ACTION:

- 1 The Assistant Town Clerk to contact Matthew Chatfield at IW Council to inform him of the progress to date**
- 2 Cllr Brown to arrange with Lee Matthews from IW Council a meeting with the few residents who have raised concerns.**

564 DATE OF NEXT MEETING

The next meeting was arranged for Tuesday 25th February 2014 at 6.15pm.

Meeting ended at 8.30 pm.

CHAIRMAN