

## COWES TOWN COUNCIL

Minutes of the Finance, Acquisitions & Staffing Committee Meeting held in the Town Council Office, Northwood House, Cowes on Tuesday 10 April 2018 at 6.15pm.

**Present:** Councillors Glendinning (Chairman), J. Bartrum, Bertie & Oliver.

**In attendance:** Councillors R. Bartrum & Wardrop (non-voting);  
Debbie Faulkner, Town Clerk; 1 member of the public.

### **252 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jones & Peacey-Wilcox.

### **253 DECLARATIONS OF INTEREST**

Councillor Bertie declared a non-pecuniary interest in Minute No. 258 (iii) as his friend is Club Secretary of BPRC Event Management Ltd.

Councillor Oliver declared a non-pecuniary interest in Minute No. 258 (iv) as his partner is involved with the Isle of Wight Literary Festival.

### **254 MINUTES**

The Minutes of the Finance, Acquisitions & Staffing Committee meeting held on Tuesday 13 February 2018 be taken as read, approved as a correct record and signed by the Chairman.

### **255 FINANCIAL STATEMENT AS AT 31 MARCH 2018**

The Town Clerk submitted a financial statement for the year 2017 / 2018 giving details of income and expenditure. Councillors looked at each budget heading and discussed any over or under spends. The balances in the Town Council's bank accounts and petty cash as at 31 March 2018 were £348,471.93 of which £198,313.31 is ring fenced / ear marked expenditure. The Reserves as at 31 March 2018 were £150,158.62 which represent 6 months operational costs. Councillors thanked the Town Clerk for the detailed accounts provided. It was:

#### **RECOMMENDED**

**That Cowes Town Council receive, note and approve the Financial Statement as at 31 March 2018.**

### **256 RECOMMENDATION FROM PROJECTS COMMITTEE**

The Projects Committee recommend paying the cost of £4,400 plus VAT for Contractor B to sandblast and repaint the underside of the skate park ramps to be met from the 'Northwood Rec – Skate Park, MUGA and Outdoor Gym Maintenance' budget. It was:

#### **RECOMMENDED**

**That Cowes Town Council approves the cost of £4,400 plus VAT for Contractor B to sandblast and repaint the underside of the skate park ramps to be met from the 'Northwood Rec – Skate Park, MUGA and Outdoor Gym Maintenance' budget.**

**257 BUNTING IN THE HIGH STREET**

Councillors considered a proposal to install bunting in the High Street for the summer season, to include maintenance and subsequent removal for the sum of £1,000. This sum having already been incorporated into the budget under the heading 'Civic – Xmas trees / Festive lights / bunting'. It was:

**RECOMMENDED**

**That Cowes Town Council approves the cost of £1,000 for the installation, maintenance and subsequent removal of bunting in the High Street for the summer season.**

**258 APPLICATIONS FOR GRANT**

The Town Clerk advised that there is £24,000 in the budget for 'Grants, Events & Good Causes' for 2018 / 2019. The Town Council has been asked to consider the following applications for grant:

- (i) Age UK – Isle of Wight – Cowes Memory Group - £2,316
- (ii) Destination Cowes – Production & distribution of 50,000 promotional maps and leaflets - £3,000
- (iii) BRPC Event Management Ltd – Organisation costs of the Cowes – Torquay – Cowes powerboat race - £2,000
- (iv) Isle of Wight Literary Festival – Youth Zone activities - £5,000

After a full discussion on each of the applications it was:

**RECOMMENDED**

- 1. That a grant is made to Age UK – Isle of Wight – Cowes Memory Group in the sum of £200.**
- 2. That a grant is made to Destination Cowes in the sum of £2,000 and Cowes Town Council strongly encourages East Cowes Town Council to support this initiative.**
- 3. That a grant is made to BPRC Event Management Ltd in the sum of £1,000.**
- 4. That a grant is made to the Isle of Wight Literary Festival Youth Zone in the sum of £5,000.**

**259 FREQUENCY OF MEETINGS FOR THE FINANCE, ACQUISITIONS & STAFFING COMMITTEE FOR THE MUNICIPAL YEAR 2018 / 2019**

The Town Clerk advised that for the Municipal Year 2018 / 2019 the Finance, Acquisitions & Staffing Committee will meet on a monthly basis to avoid delaying any recommendations from the Projects Committee. If there is not any business to be conducted then the scheduled meeting can be cancelled. There will also be an additional Finance, Acquisitions & Staffing Committee meeting on Tuesday 15 May 2018.

**260 STAFFING**

There were no staffing matters raised by Councillors or Clerks; however Councillors thanked the Clerks for all their hard work.

**261 HEALTH AND SAFETY**

There were no health and safety issues raised.

**262 ITEMS FOR INCLUSION ON FUTURE AGENDAS**

There were no items raised for inclusion a future agendas.

The proceedings terminated at 7.45pm.

**CHAIRMAN**