

COWES TOWN COUNCIL

Minutes of the Projects Committee Meeting held in the Town Council Office, Northwood House, Cowes on Wednesday 7 December 2016 at 6.15pm

Present: Councillors Nicholson (Chair), Banks, Brown, Jones, McNeill and Spalding.

In attendance: Kate Gibbs (Assistant Town Clerk), Debbie Faulkner (Town Clerk), Councillor Paul Taylor

92. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bartrum.

93. DECLARATIONS OF INTEREST

Councillor Banks declared a non-pecuniary interest in Minute No. 95 as he knew both contractors who have tendered for the proposed works at The Cut.

Councillor Nicholson declared a non-pecuniary interest in Minute No. 95 as he knew both contractors who have tendered for the proposed works at The Cut.

94. MINUTES OF THE PREVIOUS MEETING

The minutes of the Projects Committee meeting held on 15 November 2016 were taken as read, approved as a correct record and signed by the Chairman.

95. TENDERS FOR PROPOSED WORKS AT THE CUT

Martin Hayles had prepared tender documents for the regeneration of The Cut on behalf of the Town Council. At the conclusion of the tender process, two tenders had been submitted for the Committee's consideration. Councillors compared the tenders section by section. They felt that both tender amounts were higher than they had anticipated and would not be recommending either contractor to be appointed at this time. Following discussions, Councillors were of the opinion that the project might benefit from delaying the start date, as a larger number of companies will have the opportunity to submit a tender. A suggestion was made to salvage the pavers removed from the site to enable them to be used for future alterations/remedial works in the High Street to enable a uniformed finish. Councillors wished to have a further meeting with Martin Hayles to discuss the tendering process and a revised start date.

ACTIONS:

- 1) The Assistant Town Clerk arranges an additional Projects Committee meeting with Martin Hayles in attendance.
- 2) The Assistant Town Clerk obtains the final project drawings, along with the Schedule of Works, and circulates to all Councillors.

The proceedings terminated at 18.52pm

CHAIRMAN