



Minutes of the meeting of the PROJECTS COMMITTEE held in the Town Council office, Northwood House, on Tuesday 15 March 2016 at 6.15pm.

**Present:** Councillors Nicholson (Chair), Banks, Bartrum, Brown, Corby, Jones, McNeill and Spalding.

In attendance: Sue Waters (Assistant Town Clerk)

**42 APOLOGIES FOR ABSENCE**

There were no apologies for absence received as everyone was in attendance.

**43 DECLARATIONS OF INTEREST**

Councillor Banks declared a pecuniary interest in the item (minute number 45c) regarding the Shelter, as although he has retired he still owns the company who have been awarded the contract. Councillor Corby declared a pecuniary interest in the item regarding the bollards (minute number 45h) as he owns a property within the High Street.

**44 MINUTES OF PREVIOUS MEETINGS**

The minutes of the previous meeting of 9 February 2016 were taken as read, approved as a correct record and signed by the Chairman.

**45 UPDATE ON EXISTING PROJECTS**

**a) The Cut**

The planning permission is being advertised for comments on Friday 18 March 2016. IW Council has advised that S106 funds of £62,338 has been awarded to this project.

**Councillor Banks withdrew from the room for this item.**

**b) The Shelter on the Seafront**

G.J. Banks (IW) Limited have advised that they are unable to complete the project in the timescale required by the Town Council and have therefore withdrawn from the contract. Councillors discussed the other quotations which were considerably more, and it was:

**RECOMMENDED: That the contract is still awarded to G J Banks (IW) Ltd and the timescale clause removed and that the project is completed as soon as possible.**

**Councillor Banks returned to the meeting.**

**c) Repairs and Refurbishment of the crane and benches outside of the Harbour Office**

Councillor Banks advised that the crane has been successfully moved and is now ready for repair. The company engaged to move it advised that they require two men to move it, so will return to move it back over the sea once the repairs are complete. It was agreed:

**ACTION:** The Assistant Town Clerk to contact John Groves Limited and request that they start the repairs as soon as possible.

**d) Repairs of the Town Clock**

The installation date for the new workings and clock hands is Wednesday 30 March at 9am

**e) Repairs to Benzie's Clock**

Councillor McNeill has met with the owner of Benzie's who has agreed to donate the clock to the Town Council, with a lease to allow it to be sited on his building, and to supply the electric for new internal working.

**ACTION:** That the Assistant Town Clerk asks the staff from Good Directions to look at the clock and provide a quotation to take it away and refurbish with new electronic workings when they install the new workings for the Town Clock on 30/03/16.

**f) Additional Town Map**

Councillor McNeill advised that Red Funnel are making progress with a map for the Red Jet terminal area. It was agreed:

**ACTION:** That no further action on this matter is required at this time.

**g) Defibrillator Leaflet**

The article was inserted in the newsletter. Councillor McNeill has now received training in the use of a defibrillator from the NHS and is keen to explore the possibility of providing outdoor cabinets for existing defibrillators in the town to enable them to be used 24/7. In view of this, contact details for the NHS will be passed to the Assistant Town Clerk for the cost of the supply of both the defibrillator unit at Northwood House and the posters for the town.

**h) Bollards in the High Street**

A meeting date has still not been agreed with Island Roads and Isle of Wight Council. It was agreed:

**ACTION:** That the Assistant Town clerk perseveres with obtaining dates for a meeting as soon as possible.

**i) Drainage around the War Memorial, Northwood Park**

Councillors Banks and Nicholson have completed the test hole and are hopeful that a cost effective way of alleviating the problem of drainage can be resolved. It was:

**RECOMMENDED: That up to £500.00 is set aside for the hire of the necessary equipment to drill filtration holes which are then filled with gravel to try and solve the problem of the water not draining effectively from the site, once permission has been obtained from the Northwood House Charitable Trust Company Limited.**

**j) The Patron's Lunch**

Councillor McNeill showed a draft poster to advertise the event. It will be a free event for the residents of Cowes, East Cowes, Gurnard and Northwood. The plan is to start with a church service on the Parade, then a huge family picnic in Northwood Park with arena events, music, food and drink stalls, artisan market and local charity stalls. The focus of the day is for family fun and to raise funds for local charities. To fund the insurance, events and marketing the five Cowes yacht clubs have each pledged £500.00 towards the costs. It was:

**RECOMMENDED:**

- 1) That Cowes Town Council funds up to £2,000 towards the event.
- 2) That Cowes Town Council holds the funds from all organisations in their accounts.

k) **The installation of the Cowes Deauville Twinning Association 50<sup>th</sup> Anniversary Plaque**  
This item was agreed at the last Town Council meeting, but the Association has not yet had their meeting to take this forward so this will be carried over to the next meeting.

l) **Town maps for the summer season**

A quote of £635.00 for the re-printing of 2,000 Isle of Wight maps which include a street map of Cowes has been obtained. Red Funnel are investigating printing their own Cowes street map but this is not yet at the printing stage. It was:

ACTION: The Assistant Clerk investigates the cost of a re-print of 1,000 maps.

**RECOMMENDED: That a re-print of 2,000 Isle of Wight Maps is funded at a cost of £635.00.**

**46 NEW PROJECTS**

a) **Merchant Navy Plaque**

The Town Council has been approached to accept a plaque for installation on the Bandstand. They are proposing to supply an A4 size plaque in stainless steel mounted on an oak base, to have a public unveiling on Saturday 3 September 2016 – which is Merchant Navy Day. The group propose to be responsible for any future maintenance. It was:

**RECOMMENDED: That Cowes Town Council supports this project by gaining the relevant permission from the Isle of Wight Council at no cost to the Town Council.**

b) **Funding from other sources**

The Assistant Town clerk presented a report advising that whenever projects are taken on by the Town Council, outside funding sources are investigated but to date No projects have fitted the criteria.

ACTION: That any funding for any potential project is always investigated, and that further public consultation would also be considered.

c) **Bunting for the High Street**

Previously the Town Council had provided bunting for the summer season in the High Street, but this was not provided last summer due to the cost. The contractor has offered an amount of bunting for the High Street which would be free of charge this summer, for the cost of the installation which is £1,000. It was:

**RECOMMENDED: That the Town Council funds £1,000 for the installation, maintenance and taking down of the free bunting for this summer season.**

**47 MAINTENANCE**

a) **Street Furniture**

Councillors Banks and Jones have not been able to complete the survey of street furniture yet, so this item will be carried over to the next meeting.

**b) Northwood Recreation Ground**

The Assistant Town Clerk carried out an inspection of the Town Council facilities at Northwood Recreation Ground. There was litter on the site, but the litter picker arrived during the inspection, but there were no problems with any of the equipment. A couple of cleaning issues in the toilets were also identified. A dog owner approached the Assistant Town Clerk regarding the amount of dog fouling in the corner of the Recreation Ground on the public footpath by the entrance to the Westbury Estate. It was agreed:

**ACTION:** The Assistant Town Clerk talks to the contractor about the issues identified.

**RECOMMENDED:** That the Town Council funds the installation of an additional dog waste bin at a cost of £60.00 plus installation and £4.60 per week for emptying twice per week.

Meeting closed at 7.55 pm.

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Chairman