



Minutes of the meeting of the PROJECTS COMMITTEE held in the Town Council office, Northwood House, on Tuesday 20 October 2015 at 6.15pm.

Present: Councillors Jones (Chair), Banks, McNeill (7.35pm) and Spalding

In the absence of Councillor Nicholson, Councillor Jones was elected the chairman for the meeting.

19 APOLOGIES FOR ABSENCE

Councillors Brown, Corby and Nicholson gave apologies for absence.

20 DECLARATIONS OF INTEREST

There were no Declarations of Interest received at this stage, although during the meeting Councillor McNeill declared a pecuniary interest in agenda item 4b, and Councillor Banks declared a non-pecuniary interest in agenda item 4d.

21 MINUTES OF PREVIOUS MEETINGS

The minutes of the previous meeting of 15 September 2015 were taken as read, approved as a correct record and signed by the chairman.

22 UPDATE ON EXISTING PROJECTS

a) The Cut

Councillor Nicholson had taken the suggested plan to the surrounding shopkeepers who were very positive about the scheme and gave it full support. The tender document can now be prepared by Martin Hayles.

ACTION: That stage 2 of the project is implemented but with the addition of a rise/fall bollard outside of the toilet block.

b) The Shelter on the Seafront

Councillor McNeill declared a pecuniary interest in this agenda item as his wife is offering to provide legal advice.

The amended licence document has been received from IW Council having taken on the issues raised from the previous meeting which was circulated to members. The document has still not been agreed and therefore is not ready for signing. To ensure it is correct, it was agreed:

RECOMMENDATION:

- 1) That Martin Hayles is contracted for the next phase of the project at a cost of £815.00.**
- 2) That legal advice is sought to the value of £500 before the licence is signed.**

c) Repairs and Refurbishment of the crane and benches outside of the Harbour Office
Councillor Banks declared a non-pecuniary interest in that he is a director of the Cowes Waterfront Trust

No further action has taken place as the crane is still stuck out over the sea. Councillor Corby has contacted another company to try and move this forward. Another suggestion was made to try and move it with a digger or crane. It was agreed:

ACTION: That the Assistant Town Clerk contacts the Yacht Haven (John Pridham) to see if they can offer support and a quotation of the cost to move the crane.

d) Repairs to Benzie's Clock

Councillor McNeill has been unsuccessful in meeting with the owner, so Councillor Banks went into the shop prior to the meeting. The lady he spoke to advised that the clock should have been repaired at Easter. In view of this, it was agreed:

ACTION: That the Assistant Town Clock contacts Benzie's again with the suggestion of asking Rolex to sponsor a new clock outside their shop, and that if a response is not received within 28 days, it is taken that they have no objections.

e) Litter outside Cowes Primary School

Councillor Fuller is unable to carry out the resolutions and has requested that another councillor takes on the task. In view of this, the letters to both schools have not yet been sent. It was agreed:

ACTION:

- 1) That the Assistant Town Clerk writes to Cowes Primary School updating them of the position with the litter bin.
- 2) That the Assistant Town Clerk writes to Cowes Enterprise College asking their students to take responsibility for the litter.
- 3) That the Assistant Town Clerk contacts Cowes Primary School asking their students to also write to Cowes Enterprise College.
- 4) That the Assistant Town Clerk writes to Cowes Primary School advising them if they wish to hold a competition for signs, the Town Council will pay to have them made into metal signs for attaching to the fence and woodland area.

f) Christmas Trees in the town

The Assistant Town Clerk presented three quotations for councillors to consider for the installation of one Christmas Tree outside the Vectis Tavern. It was:

RECOMMENDED: That as the most cost effective quotation, NDL are contracted to collect, install, dress then remove the Christmas Tree at a cost of £475.00.

g) Skate Park Ramp infills.

Councillor Banks has chased all three potential contractors for quotations. One has been received at a cost of £15,331.00, but we are awaiting the others, so this project will be carried over to the next meeting.

23 NEW PROJECTS

a) Replacement of the Town Clock

The Assistant Town Clerk provided two quotations for Councillors to consider, as the third company contacted were unable to provide a quotation for a solar powered clock. In view of the cost of a new clock (nearly £5,000), it was agreed:

ACTION: That the Assistant Town Clerk contacts Good Directions and requests that they provide a quotation for new workings (battery operated, radio controlled) for the existing clock instead.

b) Areas of green within the town not covered by the Island Roads contract.

Residents bordering the top of Upper Moor Green Road contacted the Town Clerk as this area of grass has not been included in the Island Roads contract. In the absence of Councillor Nicholson who raised this agenda item it was agreed that:

ACTION: No further action is taken at this time as this land is the IW Council's responsibility.

c) Possible projects for students from Cowes Enterprise College

A letter has been received from Cowes Enterprise College requesting potential projects that students could work on within the town. Much discussion took place as any practical projects undertaken by the Town Council engage the use of commercial contractors. It was agreed however:

ACTION: That the Assistant Town Clerk contacts Cowes Enterprise College with the following suggestions:

- 1) That for any practical work, they contact Northwood House Charitable Trust Company Limited and offer the use of their students to assist the volunteers in the Park grounds.
- 2) That students construct, carry out and provide results for the Town Council on the use of both the Cross Street Car Park (Parking Survey) and use of the Library (Library Survey).

d) Additional Town Map

Councillors discussed the provision of an additional Town Map board outside the Red Funnel Red Jet terminal. It was agreed:-

ACTION: That the Assistant Town Clerk gains quotations for the cost of both a wall and post mounted Town Map Board while investigations are made for a suitable location with Red Funnel.

e) Updating the Finger Posts

Following a "walk through the town" it was noticed that there is no finger post to the new Tourist Information point which is situated at Aqua Marine Gifts, 60 High Street. A price for a new Finger Post arm has been obtained at £120.92 plus £28.50 delivery plus VAT. It was agreed:

RECOMMENDATION: That the Town Council buys a new finger post arm at a cost of £149.42 plus VAT plus the cost of installation to point to the Tourist Information Point from the post outside the Vectis Tavern.

24 MAINTENANCE AT EXISTING PROJECTS

a) Top up of Bark at the Playbuilder Park

The Town Council has a responsibility to keep the bark under the equipment at a safe level. The IW Council have obtained a price of £261.00 to "top up" this time. It was agreed:

RECOMMENDATION: That the Town Council pays the IW Council the sum of £261.00 to top up the bark at the Playbuilder Park.

Meeting closed at 8.00 pm.

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Chairman