

# COWES TOWN COUNCIL

Minutes of the meeting of the **COWES TOWN COUNCIL** held at St Mary's Church Hall, Cowes On Thursday 12<sup>th</sup> April 2012 at 7pm.

Present: Councillors McGregor (Town Mayor) (Chairman)  
Councillors Banks, Brown, Ellis, Fuller, Hammond, Jones, Matthews, Mazillius, Robinson and Walters

**Mr DAVID LANGFORD** – (Chairman of the IW Quality Accreditation Panel) presented the Town Council with the Quality Parish Council certificate. Mr Langford congratulated the Town Council on their good communications (including the website), good paperwork and especially the engagement with young people.

## 6600 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Birch, Peacey – Wilcox, Sanderson and Wilcox.

## 6601 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

## 6602 REPORTS FROM ISLE OF WIGHT COUNCILLORS

### **Cllr Fuller submitted a report referring to the following:**

- a) Carriage resurfacing – Park Road, Cowes is on a reserve list to be prioritised.
- b) Replacement of lighting columns – Crossfield Avenue and Queens Road., also new Traffic lights to be installed in Crossfield Avenue. Concerns over other roads in Cowes have been brought to my attention.
- c) Music Service – following representation this will go out to wider consultation.
- d) Public Slipways – new storm pump delayed so unable to open until mid April
- e) Car Parking – annual revenue has fallen – parking review taking place to consider shoppers permits
- f) Planning – Island Plan received unanimous support. Looking at developments in Cowes.

Cllr George Brown had submitted a written report referring to the following:-

- a) Economy – New Pre-apprenticeship scheme to place 40 young people by December, with existing schemes aims to support 160 young people.
- b) Tourism – meeting on 3<sup>rd</sup> April – setting up a new Destination Management organisation to work with town and parish councils of the gateway town and the County Towns.
- c) Simpler solutions have been found for wheelchair access across the Parade.

### **Councillor Mazillius –**

- a) Thorness Corner – please provide evidence of loss of grip/skidding.
- b) Reduction in Rateable value – Manchester company offering a “no win, no fee”. Residents can phone 03000504337 to discuss.
- c) Place Road and Nodes Road speeding reductions – reduced to 30mph.
- d) Water Shortage no hosepipe ban imposed by Southern Waters but all must try to conserve the supplies.
- e) Shed/Garage break-ins – any useful information please telephone Crimestoppers on 0800 555111.

- f) Concessionary Bus Passes – renewal every five years. Further information from [iwight.com](http://iwight.com) or IW Council Call Centre – 821000.
  - g) Friends of Cowes Library – new club every Saturday morning. Book, DVD and CD sale on 21<sup>st</sup> April – call 293341 for further details.
  - h) Localism Act – Code of Conduct issues – 1<sup>st</sup> July new provision to deal with complaints.
- Cllr Peacey Wilcox had submitted a written report referring to: \_
- A) Frazer Close – concerns raised that the land will revert to Crown Estate.
  - B) Arctic Park- new signs installed asking dog walkers to clean up.
  - C) Thetis/Medina Slipway – timeframe delayed
  - D) Cowes Youth Centre Site – awaiting an updated report.
  - E) SHLAA sites – awaiting a report.
  - F) Overgrown trees – especially those touching cables – IW Council to investigate.

**6603**

**REPORT FROM SAFER NEIGHBOURHOOD OFFICE**

**Sgt. Sizer reported that:-**

- a) Annual Crime Figures for IW reduced – Cowes Figures will follow shortly.
- b) Main aim of Cowes is to maintain a high quality service with items such as Pubwatch, Shopwatch, Neighbourhood Watch and relationships with the Town Council.
- c) Cowes Police Station will be moving next year.
- d) New Police Office – PC Jim Holden joining the station for approximately 6 months – brings 10 years of police experience in Portsmouth particularly around traffic issues. Hopefully PC Minks Armitage will return to light duties this month.
- e) Please advise the police of any events so they can ensure adequate staffing.
- f) Any concerns about the proposed Level 42 concert at Northwood House?
- g) Continue to work together for projects such as the MUGA where PC Pringle worked with the Town Council to find additional funding.

**6604**

**REPORT FROM THE ENVIRONMENT OFFICER**

No report received this month.

**6605**

**MINUTES**

**RESOLVED**

That the Minutes of the Meeting held on 1<sup>st</sup> March 2012 be taken as read, approved as a correct record and signed by the Chairman.

**6606**

**MATTERS ARISING**

- a) To consider a request that the Town Council order the seasaw for Northwood House park (Min No 6594j refers)

Cllr Fuller declared a personal interest as a member of the Friends of Northwood House

**RESOLVED:** To save the VAT element of the cost, Northwood House Trust will provide the balance of the cost of the seesaw (above the £1,500 grant awarded) to Cowes Town Council who will order the item, reclaim the VAT and then donate the seesaw to the Trust.

- b) To approve the use of the Community Bus Forum Income for essential expenditure in connection with the scheme (min no 6525c refers)

CLlr Fuller declared a personal interest as a Gurnard Parish Councillor.

**RESOLVED** :- Northwood Parish Council collects the revenue on behalf of all three councils and can use part of this to provide essential expenses such as the printing of the timetables.

- c) To receive a response from the Intellectual Property Office in respect of Cowes Week Limited application to register Cowes Week as a trademark (Min 6573 refers) – Cowes Town Council did not disagree with the application but did not support it.
- d) To consider the revised proposals in respect of the Cowes Traffic Regulations Order Review (min no 6597 refers) (details previously circulated by email)

**RESOLVED:** That the Cowes Town Council accepts the entire proposals in respect of the Cowes Traffic Order with the exception of the two parking spaces at the bottom of Denmark Road outside “Beds R Us”

- e) To consider whether or not the Cowes Town Council should comment on a application for land at Northwood Park as a town or village green status (min no 6595 refers) (details previously circulated) It was agreed that no development should take place on this land but the best tools for this may not be Village Green Status.

**RESOLVED:** That Cowes Town Council makes “no comment at this stage” but individual members can make their own comments.

- f) To receive an update on the IW Council public convenience cleaning contract (Min No 65936a refers) – accepted that Top Mops will clean until 25/03/13.
- g) To receive a letter from the Member of Parliament in respect of the Boundary Change Commission Review Consultation (Min NO 6529b refers)

CLlr Fuller declared a personal interest.

This is still under consultation.

- h) There was no discussion from matters arising from the last minutes.

6607

## REPORTS OF COMMITTEES AND MEETINGS

To consider any matter arising from the minutes: **(for information, consideration and decision)**.

### **a) Northwood House**

The Town Council received and noted a report from the Chairman of the Northwood House Charitable Trust. The full report is attached to these minutes and the most recent report to the Town Council can be viewed at [www.northwoodhouse.org/news](http://www.northwoodhouse.org/news).

### **b) Supporters of Cowes Library Group.**

Minutes of the meeting of the Cowes Library Group held on 27<sup>th</sup> February were received.

### **c) Meeting with Cowes Week Limited**

Minutes of the meeting of Cowes Week Limited were received. Stuart Quarrie has offered that reports are sent on a monthly basis to the Town Council with himself or Michelle Warner attending the meeting twice per year instead of the Mayor attending each of their monthly meetings. This was approved.

### **d) Cowes Harbour Commission.**

Minutes of the Meeting held on 2<sup>nd</sup> March 2012 were received. CLlr Fuller will talk to the IW Council regarding the parking restrictions on public slipways as part of the parking review.

### **e) Cowes Community Transport Forum**

Minutes of the meeting held on 14<sup>th</sup> March 2012 were received.

**f) Town Improvement Committee.**

The minutes of the meeting held on 28<sup>th</sup> March were received.

1 The commissioning of two news plaques for the parade, Cowes. One of these is to replace the Queen Victoria Diamond Jubilee plaque and a new one to commemorate the Diamond Jubilee of Queen Elizabeth.

**RESOLVED**

To commission two plaques from Delabole Limited made from Cornish Slate in keeping with the regulations advised by the planning department.

2 MUGA

To install an extra litter bin in line with I.W. Council specification to serve the MUGA. Quotes were sought but the only one to match the specific requirements were from Broxap.

**RESOLVED**

Buy an additional litter bin from Broxap Limited for the MUGA.

3 Toilets

**RESOLVED**

a) to proceed with the lease from IW Council for the toilets in Northwood Recreation Ground without the use of a solicitor.

b) To add the cost of rebuilding the Toilet block to the Town Council Insurance Policy once the lease has been agreed.

4) Skatepark Fence –

Cllr Banks left the room for this item.

**RESOLVED**

To commission JRR Fencing to replace the Skatepark Fence.

5) EIF bids - £19,322 granted by IW Council for all 5 Cowes bids including the Northwood House Trust one for the Nunnery steps. All projects must have match funding.

**AMENDMENT TO THE RECOMMENDATION:-**

Various savings for 3 of the four bids from the Cowes Town Council have already been made, so can provide full amount to Northwood House Trust.

**RESOLVED:-**

Full £6,312 to be offered to Northwood House Trust for their project.

6) Street Furniture

Three quotations were received for painting of the Cowes Sign, Benches on the Green and the wall and benches on the semi circle on the Parade.

**RESOLVED:-**

The contract for various re-painting project within the town be awarded to Moss Hayman.

**g) Queen's Diamond Jubilee Committee**

The minutes of the meeting held on 28<sup>th</sup> March were received.

**RESOLVED**

1) 2,500 metres Jubilee bunting will be bought from Grapefruit Limited.

2) Trevor will be commissioned to erect the bunting from Birmingham Road to Bath Road.

3) A price will be sought from Nigh & Sons for 300 hand held union jacks for the queen's visit on 25/07/12 as there will be no bunting on the parade.

4) That an Oak Tree be purchased from Forest View Nursery at a cost of £38 to be planted on Mornington Green away from the front wall (in line with IW Council recommendations).

Cllr Mazillius gave an update on the Jubilee Concert he is arranging for the 1<sup>st</sup> June 2012 at Cowes Yacht Haven. Tickets and Posters are being sponsored by the Isle of Wight County Press and. Half the profits will go to the Isle of Wight Music Society with the other half being split between the

Supporters of Cowes Library and Cowes Carnival as the Mayor's chosen charities. All members are asked to support the concert by selling at least 10 tickets each.

#### **h) Cowes Community Partnership**

Minutes of the meeting held on 11<sup>th</sup> January were received.

#### **6608 ITEMS INCLUDED AT THE REQUEST OF COUNCILLORS (For Report and consideration)**

a) ORP Blyskawicia Commemoration (Cllr Banks)

Cllr Banks updated the Council on the celebration events to be held over the May Bank Holiday Weekend and urged members to support by attending. The mayor will be attending most of the Events. There will be banners throughout the town and tickets are now available both on-line and Via Red Funnel.

b) Residents Parking Bays, West Hill Road.

Cllr Mazillius feels that a lot of the signage for parking restrictions throughout the town needs careful consideration as it is confusing and conflicting.

c) Neighbourhood Plans (Cllr Fuller)

This is a report on possible planning strategies for individual towns. Wooton already has a plan and they have offered support if Cowes wishes to have one. As the island Core Strategy has been adopted it may be better to have a Core Housing Survey instead. It was agreed that Mrs Prarara from the IW Council be invited to attend prior to a Planning meeting to discuss further.

#### **6609 STANDING ORDERS**

##### **RESOLVED**

That in accordance with S.O.9.1.8. Standing orders be suspended to enable the remaining items of Business listed on the agenda to be transacted.

#### **6610 MATTERS SUBMITTED BY THE TOWN CLERK (For notification, consideration and decision)**

a) Medina Valley Action Plan

b) Membership of BTCV.

c) Details of accounts and petty cash payments for the period January to March 2012.

##### **RESOLVED**

a) That Councillors Fuller and Jones together with the Chairman of the CBA formulate and submit a response regarding the Medina Valley Action Plan.

b) That the Town Council will renew the membership of BCTV at a cost of £38 per annum.

c) That the following accounts and petty cash payments the period January to March, 2012 to be noted and approved:

IW Council	Town Clerk Parking permit (Min No 6555C)	40.00
Thompsons Plants	Christmas trees (Min no 6531)	317.31
DN Associates	Office Rent (Min no 6397b)	585.00
BT	Telephone	47.64
Beacon	Newsletter (Min no 6157e)	110.00
Urbaser	Dog litter bin emptying, Northwood Park (Min no	1,080.00
Petty Cash		200.00

SLCC	Town Clerks subscription (Min no 6572b)	140.00
CBA	Associate membership (Min no 6572e)	10.00
Edward Watts	Materials for painting benches (Min no 6557)	87.87
IW County Press	Advertisement Asst Town Clerk (Min no 6566a)	119.00
IW Council	Salaries	1,745.73
Turtle and Pearce	Flags (Min no 6567g)	192.36
R Williams	Skatepark Cleaner (Min No 4999f and 6387c)	220.00
Southern Electric	Toilets, Northwood Recreation ground	73.65
Southern Electric	Electricity, Christmas lights (Min no 6531)	81.50
BT	Telephone	30.15
SSE Contracting	Christmas tree installation etc (Min no 6531)	947.92
Wight Business Services	Stationery	109.86
M J Hayles, Arch	MUGA works (Min nos 6526d & 6583b)	673.00
Mountjoy	Tarmac works, skatepark (Min no 6543d)	250.00
Beacon	Newsletter (Min no 6157e)	110.00
MJ Hayles, Arch	Project manage MUGA – 1	450.00
Information Commissioner	Data Protection renewal (Min no 6585b)	35.00
DN Associates	Office rent (Min no 6397b)	585.00
R. Williams	Skatepark Cleaner (Min Nos 4999f & 6387c)	220.00
Hampshire Probation Trust	Painting benches (Min no 6557)	65.00
IW Council	Salaries	1,745.73
Edward Watts	Materials for painting benches (Min no 6557)	44.98
Sign Co	Dog signs, Arctic Park (Min no 6543d)	130.00
IW Council	Asst Town Clerk parking permit	40.00
Cowes Concert Band	Grant (Min no 6512e)	250.00
John Palmer	Clock repairs	150.00
BT	Telephone	47.55
Beacon Media	Newsletter (Min No 6157e)	110.00
MJ Hayles Arch	Project manage MUGA -2 (Min no 6575)	250.00
Wight Business	Service of photo copier	139.02
St Mary's Church	Hire of hall	136.50
SLCC	Asst Town Clerks subs (Min no 6595e)	105.00
SLCC	“ “ “ Course (Min no 6595e)	75.00
RJR Solicitors	MUGA lease (Min no 6450b)	454.00
R. Williams	Skatepark Cleaner (Min No 4999f & 6387c)	220.00
AFX Design	Graphic design – Horizon plaque (Min no 6583b)	125.00
Apex Church	Grant (Min no 6594j)	500.00
Cowes Town Regatta Cttee	“ “ “	200.00
IW Sports & Rec Council	Affiliation fee (Min no 6595d)	5.00
Wood End Enterprise	Woodchips for playpark (Min no 6594i)	240.00
Lightmain	2 no picnic benches (Min no 6594i)	1,920.00
AON Ltd	Public liability Insurance (Min no 6594i)	31.73
IW Council	Salaries	1,745.73
John Palmer	Clock repairs	100.00
Lightmain	Installation of MUGA (Min no 6575)	64,180.00
Gurnard PC	50% of dog bin emptying cost, Egypt Esplanade (Min no 6243a)	90.00
MJ Hayles Arch	Project manage MUGA – 3 (Min no 6575)	300.00
DN Associates	Office rent	585.00
BT	Telephone	50.41

Biltmore Printers	Town Council logo on disc	15.00
I.W. Council	Playbuilder contribution (Min. no. 6362b)	1,670.00
I.W. Council	Salaries	1,095.93

**Petty Cash Payments January to March 2012**

Post Office	Postage stamps	29.52
R. McGregor	Flowers for Jane Randall – Town Mayors allowance	29.17
Walter Gray	Witness fee	5.00
Jon Matthews	Map for horizon plaque	6.66
Sula Products	Keys	7.00
Post Office	Postage stamps	29.52
B & Q	Plant – Town Mayors allowance	9.15
Bay Tree	Balloons – MUGA opening	7.58
R. Hendey	Travelling	64.87
R. Hendey	Postage	4.48

(The proceedings terminated at 9.45pm)

**CHAIRMAN**