

COWES TOWN COUNCIL

Minutes of the Meeting of the COWES TOWN COUNCIL held in St. Mary's Church Hall, Cowes on Thursday, 19th January 2012 at 7.00 p.m.

Present: Councillor McGregor (Town Mayor) (Chairman)
Councillors Birch, Brown, Fuller, Jones, Robinson, Sanderson and Wells.

6574 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Banks, Hammond, Matthews, Peacey-Wilcox, Walters and Wilcox.

6575 MULTI USE GAMES AREA (MUGA)

The Town Mayor reminded members that M.J. Hayles Architectural Services had been asked to analyse the nine tenders that had been submitted by various contractors for the new MUGA for Northwood Recreation Ground; together with the Town Clerk she had a meeting earlier in the day with Mr. Hayles to obtain a summary of his findings.

Mr. Hayles had stated that having considered the tenders in great detail including checking areas such as additions, compliance with specification ect. he had concluded that several of the tenders were incomplete and/or offering alternatives to that as specified. Mr. Hayles had spoken with representatives of all the contractors regarding any errors/omissions to ascertain a final contract figure based, as far as possible, on a comparison basis.

Following his deliberations he recommended that subject to a site meeting and final agreement of terms of contract that the Town Council engage Lightmain (Leisure Engineering & Construction) to undertake the project who, after negotiations had offered a final tender figure of £66,500. This figure included site set-up and protection, all ground works as specified together with supply and fitting the enclosure, floodlighting, surface/marketing out of the MUGA area and the ROSPA inspection.

The Technical Manager of the company had stated that all works would be undertaken by their operatives within a three week period subject to there being no delays due to a planning condition that an Archaeological Survey was to be undertaken once the site had been stripped of the overburden. Due to this planning condition, Mr. Hayles suggested that the Town Council allocates a contingency of £5,000 in case it was necessary for the work to cease during the excavation period and the contractors had to leave the site and return at a future date. A further provisional cost item of £3,500 should be allocated for works necessary by Southern Electric in respect of mains connection for the power supply to the proposed two additional floodlights.

M.J. Hayles Architectural Services had submitted their 'Terms of Service' in the sum of £1,000 plus VAT for providing an assessment of the tenders, site meetings with the selected contractor, negotiating the removal of the planning conditions, site meetings with Southern Electric regarding the electrical installation and for the project management of construction on site from initial set up to completion of the contract. This fee was inclusive of prints and disbursements.

The Town Mayor stated that the Town Council had 'ring fenced' £60,500 for the MUGA with a further £3,000 allocated via a police Crime Prevention grant. The balance could be met from either the Town Council's 'New projects and other services' budget or from the I.W. Council Economic Improvement fund.

RESOLVED

- 1). That subject to a site meeting and final agreement of the terms of the contract, the Town Council appoints Lightmain (Leisure Engineering & Construction) as their contractor to undertake the MUGA project;
- 2). That the Town Council engage M.J. Hayles Architectural Services in the sum of £1,000 plus VAT to project manage the contract;
- 3). That the Town Council includes a £5,000 contingency allowance and £3,500 PC sum for the electrical connections in the overall cost of the project; and
- 4). That the Town Council agrees to make Stage Payments as recommended by the Project Manager in respect of the contract.

(The proceedings terminated at 7.26p.m.)

CHAIRMAN